

Maple Leaf WHEELCHAIR



The only limitation is your imagination

MLT^{700A}
&
MLT^{700B}



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Operating & Service Manual



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REFERENCE INFORMATION

Serial Number _____

Contact Person _____

Model Number _____

Phone Number _____

Description _____

Dealer
Information
(Name & Address) _____

Date Purchased _____

Please contact your dealer or Maple Leaf Wheelchair customer service with any questions or concerns you may have with your wheelchair. The above information will help in the process of completing your request.

LIMITED WARRANTY

Maple Leaf Wheelchair Manufacturing guarantees all parts of our wheelchair to be free of defects in workmanship and materials for a period of two (2) years from date of purchase. "Wear" items such as tires, tubes, arm pads and upholsteries are excluded from this warranty.

In addition the frame and crossbraces are guaranteed to be free of defects in workmanship and material (to the original purchaser) for a period of five (5) years from date of purchase.

This warranty is invalid if the chair has been damaged by accident, misuse, neglect, improper application, unauthorized service repair, or the addition of non-factory approved accessories.

Maple Leaf Wheelchair will repair or replace defective parts as required. A return authorization must be obtained and the parts returned to us freight prepaid, within the warranty period. Labour and freight charges incurred for replacements or repairs are not covered.

*Please fill out the "Maple Leaf Wheelchair Warranty Card" attached, and return the required part to our Maple Leaf Wheelchair facility.

WARRANTY CARD

Please complete this Maple Leaf Wheelchair Warranty Card and return it to our facility within 30 days of delivery of the equipment. This will assist in initiating your warranty coverage

Buyer & Dealer Information

Name _____

Address _____

Phone # _____

Email _____

Dealer
Information
(Name & Address) _____

Product Information

The serial number of your device contains important information. This number will be required should the device need service or replacement parts. Please write down the serial number for future reference.

*NOTE - The serial number is located on the right side (when seated) of the wheelchair on the lower frame.

Serial # _____

Purchase Date
(M/D/Y) _____

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Valued Customer,

Thank you for your purchasing a Maple Leaf Wheelchair product. At Maple Leaf we manufacture top quality "Made In Canada" products, using as many Canadian made materials as possible. Your wheelchair should provide you with many years of service, but like any piece of equipment, it will require proper care and service for it to perform efficiently.

Your satisfaction is necessary and important to us and we want to guarantee it. However we suggest you regularly inspect your chair, checking for loose fasteners, excess play and damage. We also strongly recommend that regular maintenance be done by your service dealer.

Please complete your *Warranty Registration Card* and return it to us at Maple Leaf Wheelchair.

Also please read this manual to help you understand the proper operation, safety and maintenance of your new chair. If you have any difficulties or require additional information contact your dealer or our customer service department at Maple Leaf Wheelchair Manufacturing.

MAINTENANCE GUIDE

Your wheelchair is designed to give you many years of trouble-free use with proper care. Some servicing can be done at home, but we recommend that periodic maintenance be performed at your dealer. Service frequency depends strongly on the type of use and your dealer can best advise you on the time interval

CLEANING

All chrome parts can be cleaned with a mild-non abrasive cleaner such as window cleaner. Stubborn spots or rust can be removed with automotive chrome cleaner.

The arms and nylon upholstery should be cleaned with mild soap and water solution. Both should be rinsed well with clean water to remove all soap residues. The molded wheels and casters should also be cleaned with a mild soap and water solution.

LUBRICATION

Your wheelchair has been made with low friction plastic, aluminum and polished chrome to reduce friction and wear. However a light use of thin lubricant, such as WD40 or silicone spray will reduce friction and wear, making your chair easier to use.

SAFETY & HANDLING

The safe handling of your chair depends on understanding the purpose and function of your particular wheelchair. Recognizing the chairs' limitations will increase your confidence level.

MAINTENANCE GUIDE

LEANING

Leaning should be avoided when possible, as this weight transfer will reduce your chair's stability. When leaning forward or sideways make sure the casters are turned in the direction you are leaning as this will lengthen the wheel base, increasing stability. Also make sure the wheel locks are engaged, to prevent your chair from rolling.

TIPPING YOUR CHAIR BACK

Tipping the chair is necessary when negotiating curbs and steps. Your chair has a balance point at about 30° when tipped backwards. Tipping with attendant's help should first be practiced before tipping on your own.

With an attendant's help:

- 1) Firmly plant your feet on the footplates, making sure your hands are away from the wheels, then release the brakes.
- 2) Ask the attendant to firmly grip the handle bars, place one foot on the tail tube and tilt the chair back by pulling back on the handle bars and pushing down on the tail tube.

This will rotate the chair around the rear wheel axles allowing the chair to be easily moved forward or backward on the rear wheels.

To return the chair to its' upright position, reverse the procedure, easing the chair down gently.

Without an attendant's help:

To tip yourself, push forward on the handrims while you push back. Keep your knees bent and your back straight. Once you have obtained the balance point, practice maintaining it. This practice is good for maneuvering your chair around obstacles, but with caution.

MANEUVERING RAMPS, CURBS & STAIRS

Lean forward in chair, putting your weight over front casters when going up inclines. When going down, do so slowly by controlling your speed using the handrims and not the wheel.

To mount a curb use the tipping method, tip the chair so front casters clear curb height, roll forward placing the front casters on curb then continue to roll forward lifting rear wheels onto curb. To descend a curb it is safest to dismount the curb backward, lowering the rear wheels first. You may also roll yourself forward and down but do so extremely slowly.

DO NOT USE your chair on an escalator. Find the nearest elevator instead. Going up or down stairs should be done with at least two (2) attendants at all times.

TRANSFERRING IN A WHEELCHAIR

Attendant assistance is recommended to stabilize the chair and help in lifting you, if necessary. Transfers are best accomplished by following these guidelines:

- Use a chair with removable or flip back arms
- Engage your wheel locks to prevent movement
- Position your chair as close as possible to transfer object
- Try to transfer to objects of similar height

OPERATING GUIDE

TILT

#	Description	Quantity
1	Gas Cylinders	2
2	Stationary Frame	1
3	Tilting Frame	1

Tilting is adjusting the seating to different angles while the base remains level to the ground. This is advantageous for positioning, by allowing the entire body to be positioned simultaneously.

Tilt is achieved through the use of gas cylinders(1) that are positioned under your chair and fixed to the lower stationary frame(2) and the upper tilting frame(3). This cylinder is activated by a cable connected to the release handle located on the chairs stroller handle.

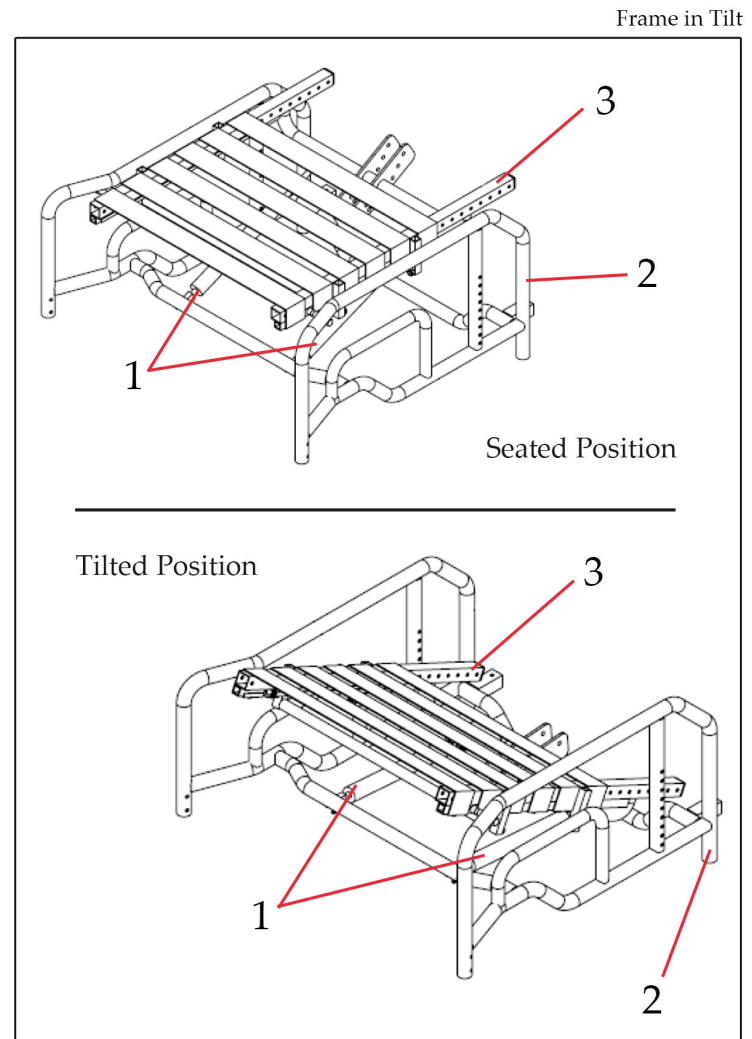


Fig. 1

To Tilt Chair:

- 1) Squeeze the release handle and push downward on the stroller handle.
*Be sure to squeeze the release handle labeled "TILT"
- 2) When at required degree of tilt release the release handle and the chair will lock into place.

To Recover Chair From Tilt:

- 1) First, be sure that the chair is out of the reclined position. This will make for an recovery out of tilt.
- 2) Squeeze the release handle and pull upward on the stroller handle
- 3) When the chair is in the upright position release the release handle and the chair will lock into place.

OPERATING GUIDE

RECLINE

#	Description	Quantity
1	Gas Cylinders	1
2	Chair Back	1
3	Seat	1

Recline is adjusting the angle of the back on the chair while leaving the seat angle unchanged. This is used whenever positioning of the back is necessary while leaving the lower body position unchanged.

Recline is achieved through the use of a gas cylinder(1) that is positioned on the back of your chair. This cylinder is activated by a cable connected to the release handle located on the chairs stroller handle.

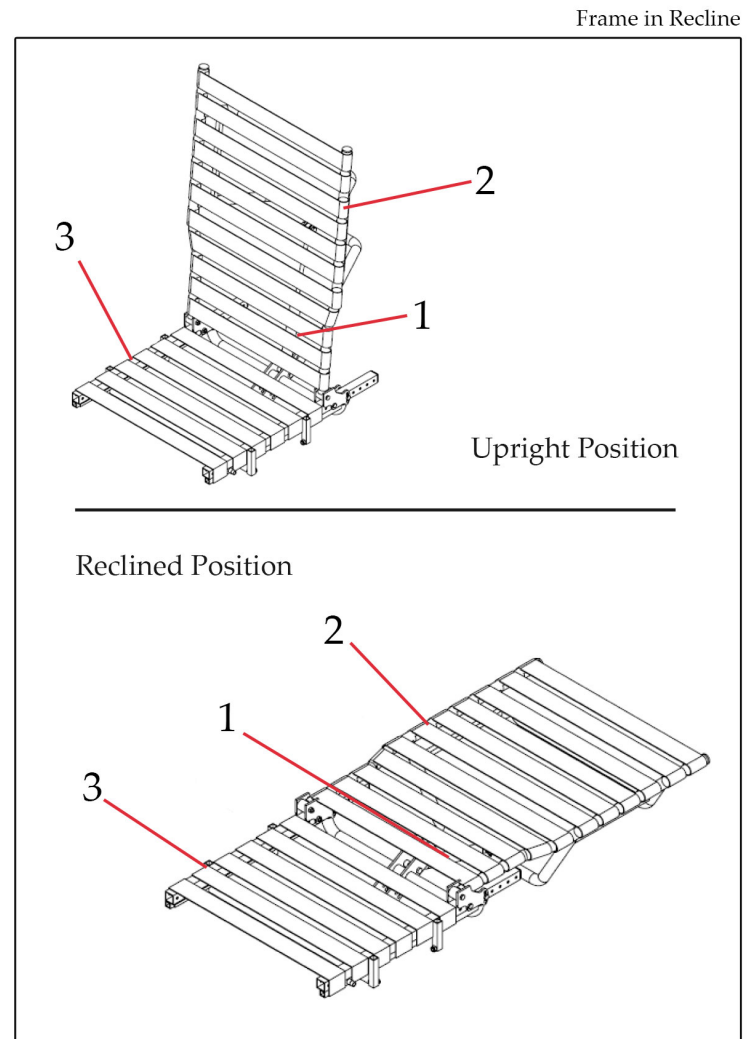


Fig. 2

To Recline Chair:

- 1) Squeeze the release handle and push downward on the stroller handle.
*Be sure to squeeze the release handle labeled "RECLINE"
- 2) When at required degree of tilt release the release handle and the back will lock into place.

To Recover Chair From Recline:

- 1) Squeeze the release handle and pull upward on the stroller handle
- 2) When the chair is in the upright position release the release handle and the back will lock into place.

OPERATING GUIDE

Angle Adjustable Back Posts

#	Description	Quantity
1	Back Post Brackets	1
2	Angle Adjustment Bolt	2
3	Angle Adjustment Nut	2
4	Support Bolt	2
5	Support Nut	2
6	Back Post	2

The back posts on your chair are designed to maximize comfort. The angle of the back post can be changed to 6 different settings.

Stroller Handle Diagram

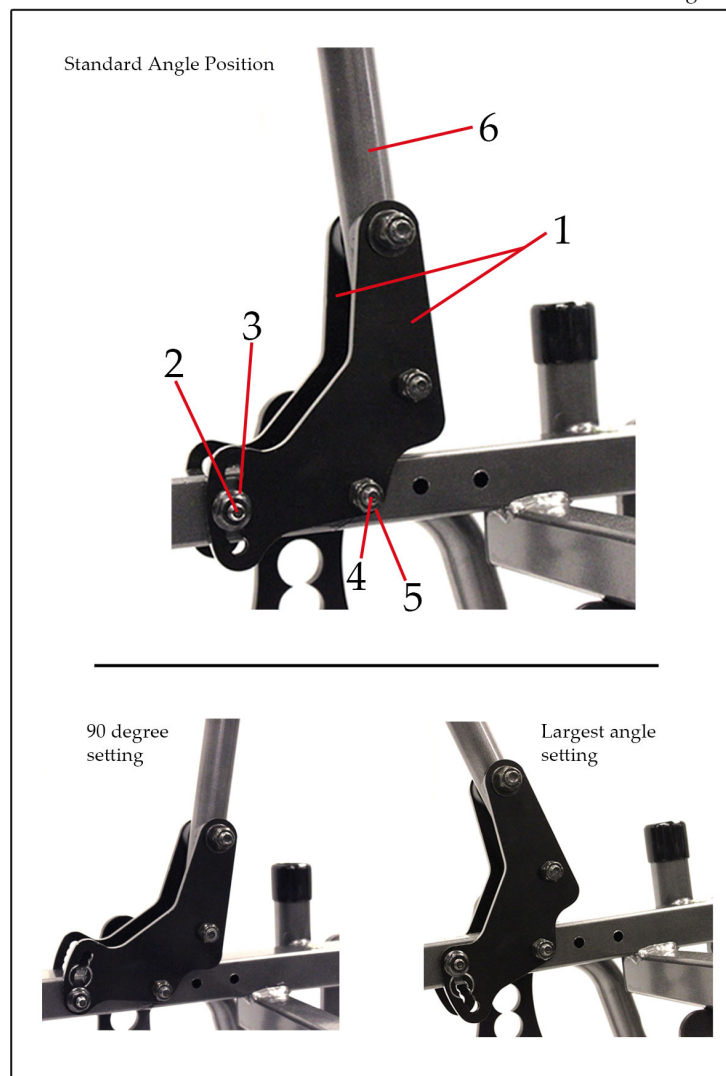


Fig. 3

To adjust the angle: (please follow instructions for both left and right back posts)

- 1) Remove the angle bolt(2) and angle nut(3) with two 7/16" wrenches.
- 2) Loosen the support bolt(4) and support nut(5) with two 7/16" wrenches.
- 3) Move the back post(6), sliding the back post brackets(1) to desired angle.
- 4) Insert the angle bolt(2) back into the angle slots and tighten with the angle bolt.
- 5) Retighten the support bolt(4) and support nut(5)

OPERATING GUIDE

Seat Depth Adjustment

#	Description	Quantity
1	Adjustment Bolt	2
2	Adjustment Nut	2
3	Extension Tube	2
4	Housing	2

You can change the depth of your chair by extending the front tubes outwards. Please keep in mind you may need to purchase a new seat base or cushion to fit your new desired seat depth.

Seat Depth Diagram

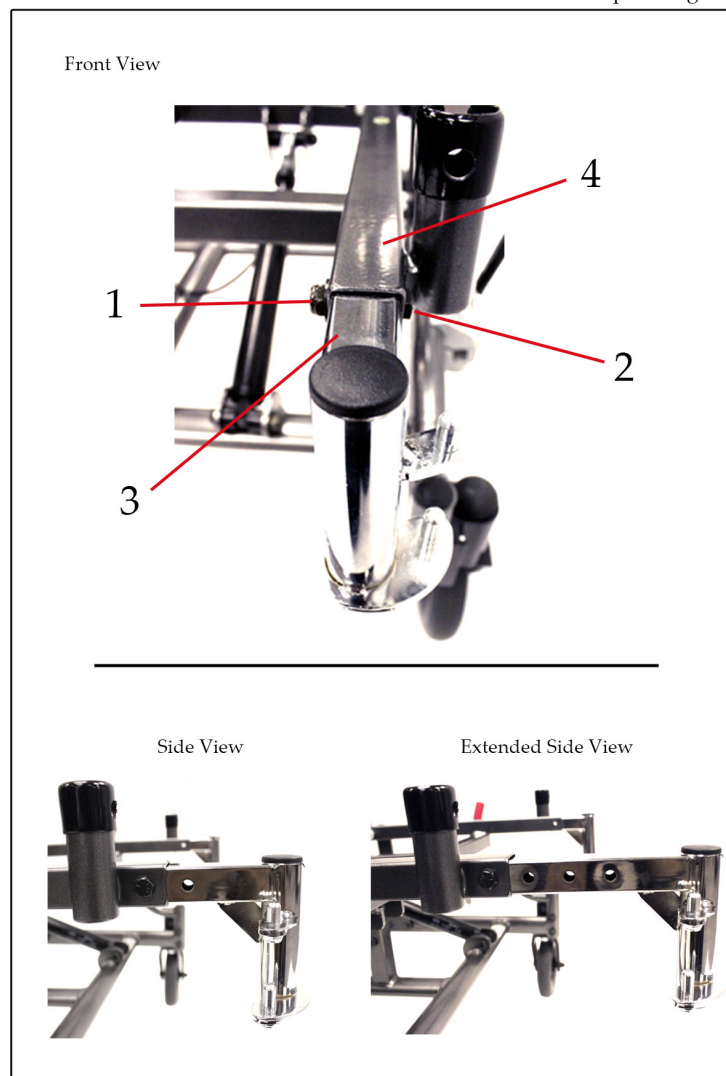


Fig. 4

To adjust the depth: (please follow instructions for both left and right extension tubes)

- 1) Remove the adjustment bolt(1) and angle nut(2) with two 7/16" wrenches.
- 2) Sliding the extension tube(3) out of the housing(4) to desired seat depth.
- 4) Insert the adjustment bolt(2) back into the new extension holes and tighten with the adjustment nut(2).

OPERATING GUIDE

FOOTREST

#	Description	Quantity
1	Footplate	2
2	Release Handle	2
3	Mounting Pins	4
4	Pin Holes	4

The footrest on your chair is designed to swing out and remove easily.

Footrest Diagram

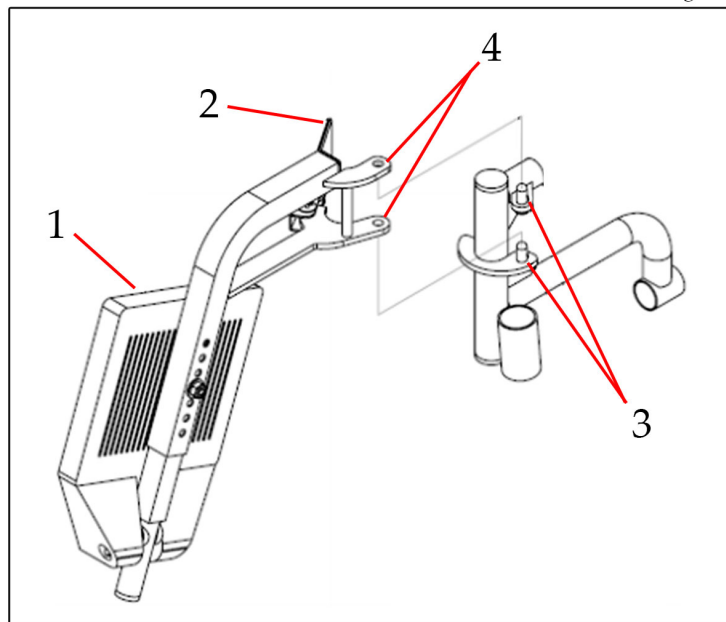


Fig. 5

To remove:

- 1) Remove feet from the footplates and fold the footplates (1) up.
- 2) Then pull on the release handle (2) while swinging the footrest to the outside of your chair.
- 3) Remove by lifting it straight up clearing the pin holes(4) from the mounting pins(3)

To replace:

- 1) Hold the footrest at the side of your chair
- 2) Insert the pin holes(4) onto the mounting pins(3) *be sure to allow it to drop all the way in
- 3) Swing the footrest towards the front of the chair, when it hits center it will lock into place.
- 4) Flip down the footplate(1)

OPERATING GUIDE

1-Piece Elevating Legrest

#	Description	Quantity
1	Seat	1
2	Legrest	1
3	Footrest Extension	2
4	Footrest Fold	1
5	5/16" Thick Nut	4

Your chair may come with an elevating system. It is designed to be angle and height adjustable. It can also be flipped up (folded in) to make it easier getting in and out of the chair.

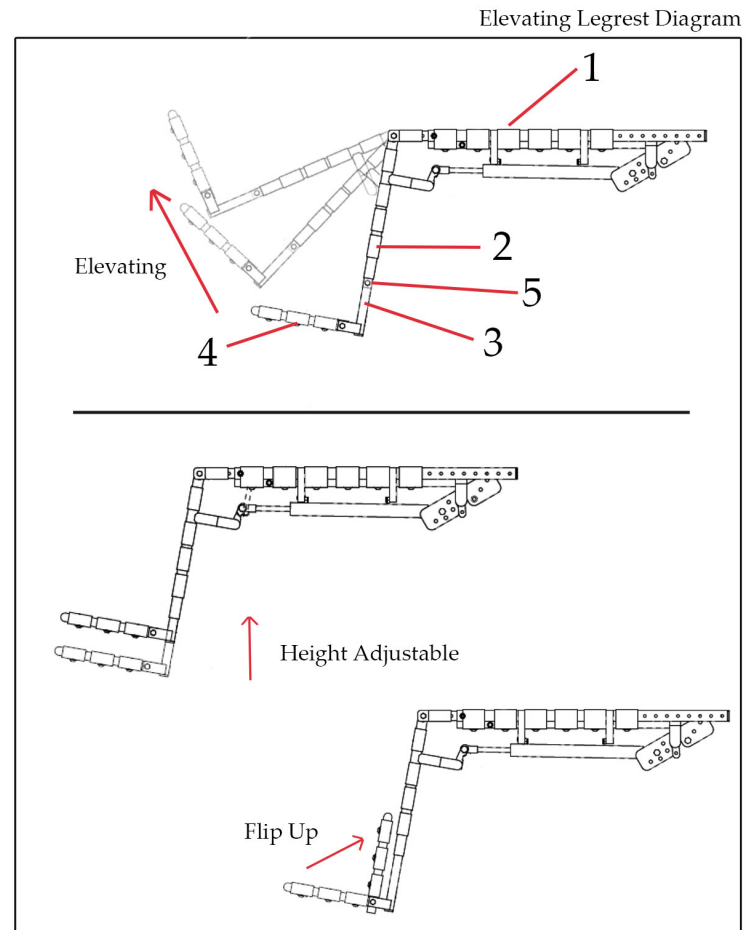


Fig. 6

To adjust the angle (Elevate)

- 1) There is a release handle located on the right side of the lower frame.
- 2) Press the release handle while easing some pressure off the legrest and the legrests will begin to elevate.
- 3) Once at your desired angle or elevation, release the release handle and the legrest will lock into place
- 4) Then to bring the the legrest back down to the standard position press on the release handle. the pressure/weight of your legs should bring it back down. Release the handle to lock into place.

To adjust the height or length of your legrest:

- 1) Loosen the 2- 1/2" Nuts on either side of the legrest extension posts.
- 2) Slide the legrest in or out to desired height or length.
- 3) Tighten the nuts to secure.

To Flip Up (Fold)

- 1) Simply just left the footrest fold(4) at the front of the chair and it will fold into place.



OPERATING GUIDE

1-Piece Elevating Legrest

#	Description	Quantity
1	Arm Pad	1
2	Adjustment Knob	1
3	Fixed Height Screw	2
4	Arm Posts	1
5	Arm Sockets	4

The arms on your chair are unique to this model. They are designed to be a fixed height arm, but are depth adjustable to maximize comfort.

Arms Diagram

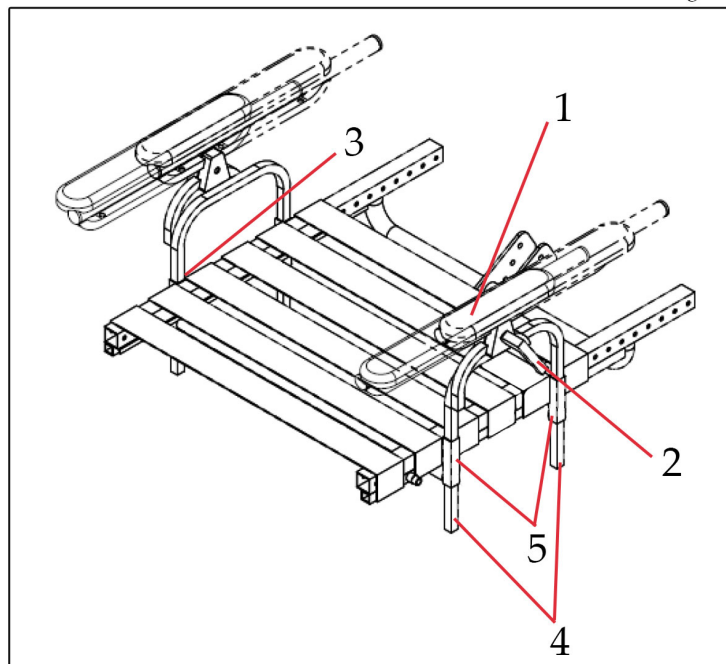


Fig. 7

To adjust the depth:

- 1) Open the adjustment knob(2).
- 2) Slide the arm pad(1) to the desired depth.
- 3) Tighten the adjustment knob(2).

OPERATING GUIDE

Rear Wheels

#	Description	Quantity
1	1/4" Lock Nut	4
2	Axle Nut	2
3	3/4" Nut	4
4	Rear Wheel Bracket	2
5	Axle Receiver	2
6	Wheel Bearings	4
7	Nylon Wheel	2
8	Wheel Axle	2
9	1/4" x 1 3/4" Hex Bolt	4
10	Hub Cap	2

Nylon Wheels Diagram

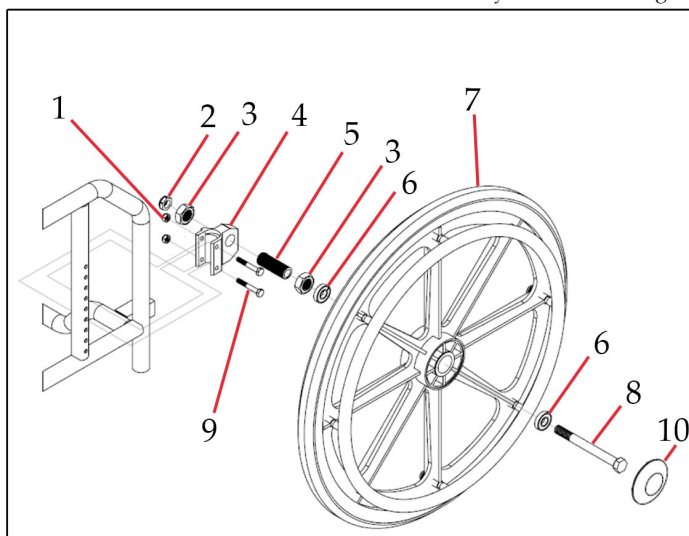


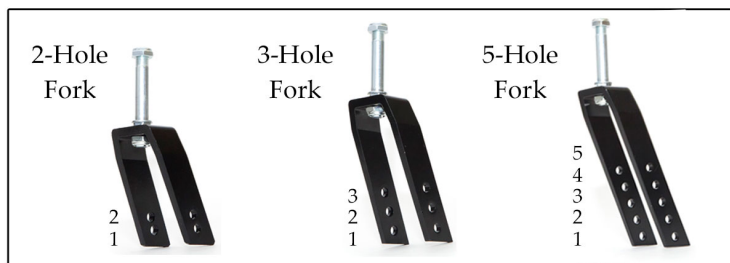
Fig. 8

This chair comes with nylon wheels. They are fitted with sealed precision bearings(6) which require no lubrication. However they may need occasional adjustments due to wear under normal use. Too much side play, looseness or squeaking from your wheel means it needs to be checked. In most cases tightening of the axle bolt(8) will resolve those conditions. Should squeaking and looseness continue, the bearings may need to be replaced. See your servicing dealer for assistance.

OPERATING GUIDE

Rear Wheel Adjustments/Seat Height Adjustments

	Description	Quantity
A	Axle Receiver	2
B	Axle Plate	2
C	1/4" x 1 3/4" Hex Cap Bolt	4
D	Side Frame	2



Caster Forks

SEAT HEIGHT	REAR WHEEL	CASTER	SIDE FRAME HOLES	FORK	FORK HOLES
16.50"	20"	5"	5 & 7	3-Hole	1
17.50"	22"	6"	5 & 7	3-Hole	1
18.50"	22"	8"	4 & 6	5-Hole	3
19.50"	22"	6"	3 & 5	5-Hole	1
19.50"	22"	8"	3 & 5	5-Hole	2
21.00"	24"	8"	1 & 3	5-Hole	2

Table 1.1

Axle Plate Diagram

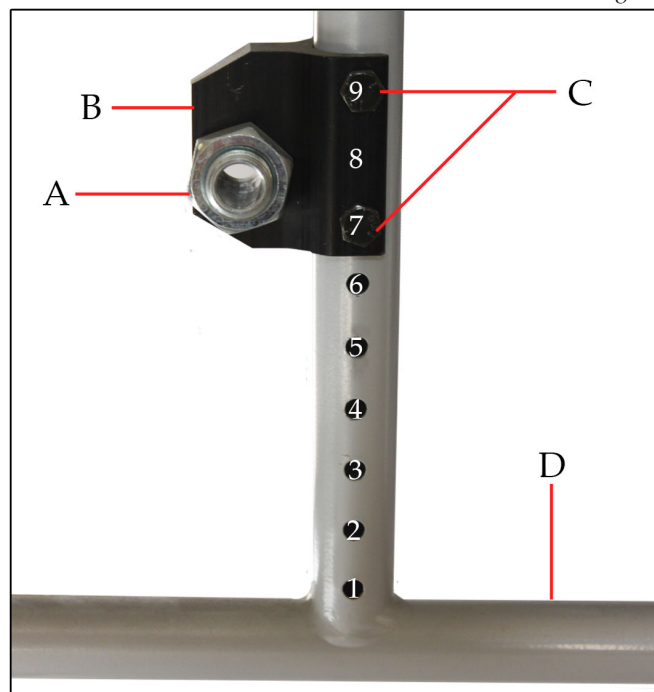


Fig. 9

Vertical Adjustment

The rear wheels can be adjusted into any of the 9 holes on the side frame(D). To do so loosen the axle plate(B) with 2-7/16" wrenches. Undo the hex cap bolts(C) and slide the axle plate(B) to the correct holes then fasten with the hex cap bolts. (Refer to Table 1.1 to see corresponding seat heights for the wheels you have)

Horizontal Adjustment

The rear wheel can also be moved horizontally. To do so, the axle plate(B) can be mounted on the frontside of the side frame. To do so undo the hex cap bolts(C) and flip the axle plate(B) to the other side of the side frame(D). Then fasten with the hex cap bolts.

OPERATING GUIDE

Casters

#	Description	Quantity
1	Side Frame	2
2	Caster Housing	2
3	Fork Stem	2
4	Fork Stem Nut	2
5	Caster Fork	2
6	Bearings	4
7	Caster	2
8	Dust Cap	2

Front Caster Diagram

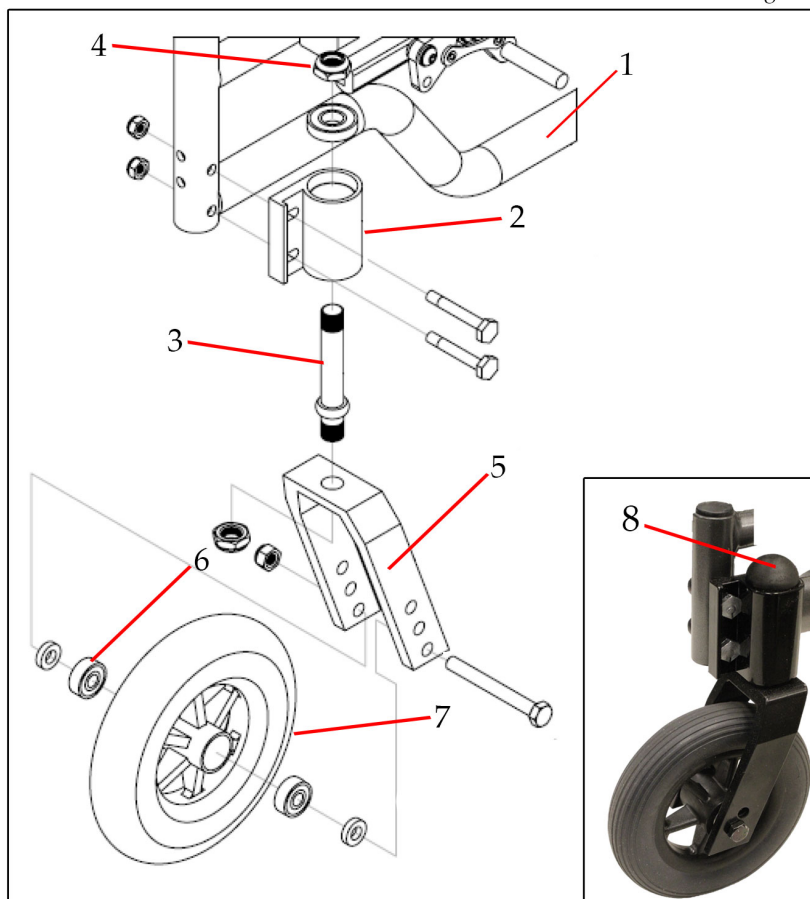


Fig. 10

Your casters(7) are made of injection molded nylon and will not rust. They are also fitted with sealed precision bearings(6) which require no lubrication. If fluttering or pulling is experienced, your fork stem(3) may need adjustment or replacement. To adjust or replace, flip the chair back onto its push handles. Next remove the dust caps(8) from the caster housing(2) with a knife or flathead screw driver. Then tighten the fork stem nut(4) with a 3/4" socket wrench while holding the caster assembly steady. Check for smooth easy turning without side or end play while adjusting. DO NOT overtighten as this may damage the bearings.

Axle adjustment on the caster bearings, although not critical, may also improve performance. The axle nut should be adjusted to produce a smooth free running caster without side play. Again DO NOT overtighten as this will damage the bearings

OPERATING GUIDE

Casters

#	Description	Quantity
1	Caster	4
2	Wheel Locks	4
3	Caster Stem	4
4	Stem Bolts	4
5	Side Frame	2

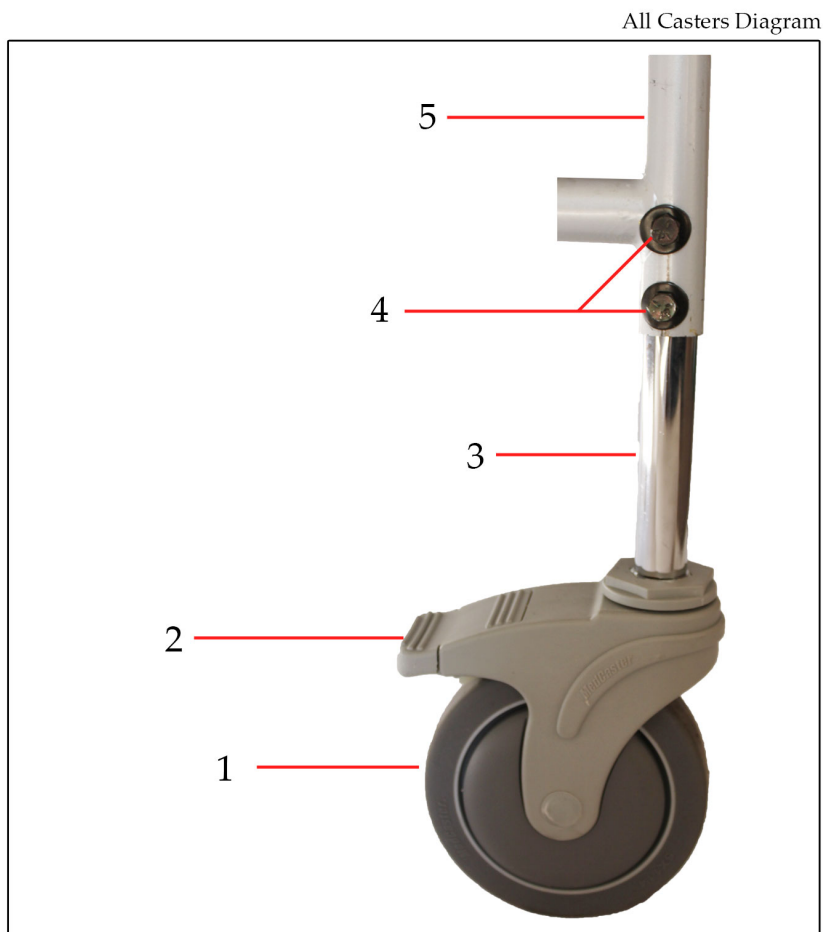


Fig. 11

Your caster(1) is made of rubber and housed in a high strength plastic. Your chair may be equipped with 3 Total Locking Casters and 1 Directional Locking Caster. (Usually mounted on the back right corner).

To apply the wheel locks, simply press down on the rear end of the plastic housing until you hear a click.

To release, simply press down on the center of the plastic housing or lift from the rear end of the housing.

OPERATING GUIDE

Wheel Locks/Tires

#	Description	Quantity
1	Tires	2
2	Brake Shoe	2
3	Brake Handle	2
4	Brake Bar *	2
5	Bracket Bolt	4
6	Brake Clamp *	2
7	5mm Allen Screws	4
8	Steel Brake Assembly*	2
9	Bracket Bolt Key	2

*Attaching mechanism depends on chair size and material option

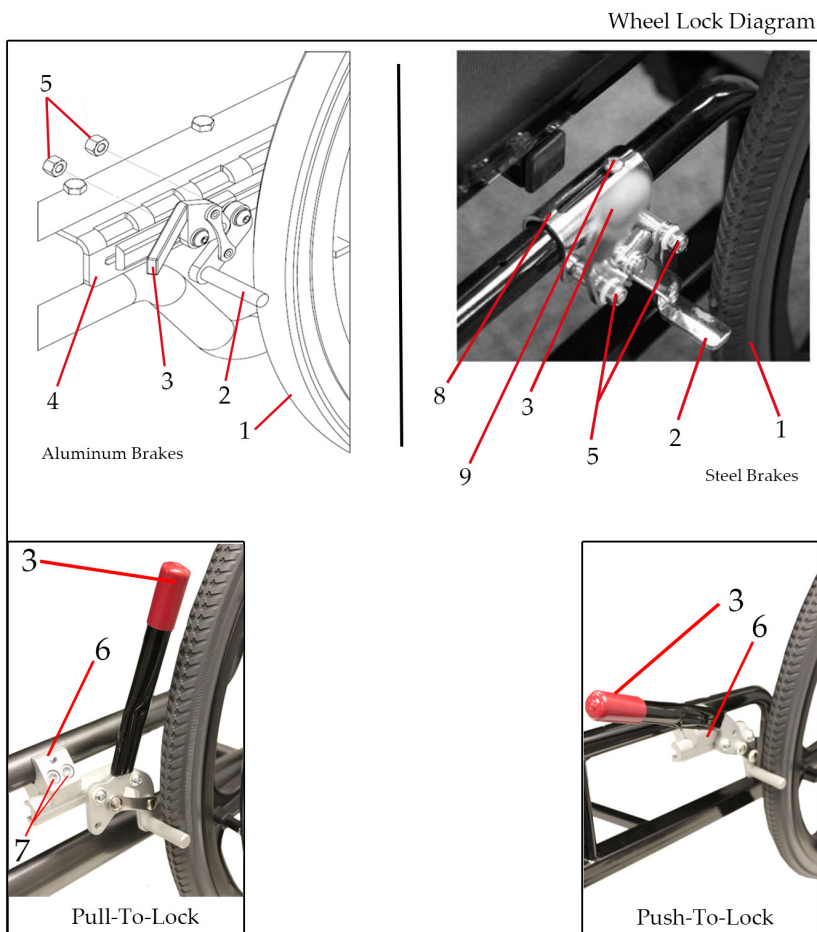


Fig. 12

Tires

The standard tires on your chair are solid, maintenance free urethane. These tires are reliable, long lasting and provide a very comfortable ride. Your chair may also be equipped with pneumatic tires, these must be regularly checked for wear and proper inflation. Air pressure should not exceed 40psi. Remember heated air expands, and a wheel with 40psi in cold weather will greatly increase outdoors or in the trunk of a car in the hot sun.

Wheel Locks

The position of the wheel locks are preset at the factory to provide you with the safest performance. However, tire(1) and brake shoe(2) will wear under normal usage, and will require some adjustment to ensure continued safe performance.

To adjust, loosen nuts(5) or allen screws(7) depending on attaching mechanism. Slide the brake assembly towards the wheel. Ensure that the brake hold securely but does not require too much effort to be applied. Then tighten nuts or screws securing the assembly in the appropriate position. A light application of lubrication can enhance performance.

OPERATING GUIDE

Anti-Tippers

#	Description	Quantity
1	Release Pin	2
2	Chair Socket	2
3	Housing	2
4	Bolt	2
5	Height Extension Tube	2
6	Anti-Tipper Wheel	4

The anti-tippers are used to prevent your chair from tipping over while in tilt. Although removable, anti-tippers must never be removed when using the chair.

Anti-Tipper Diagram

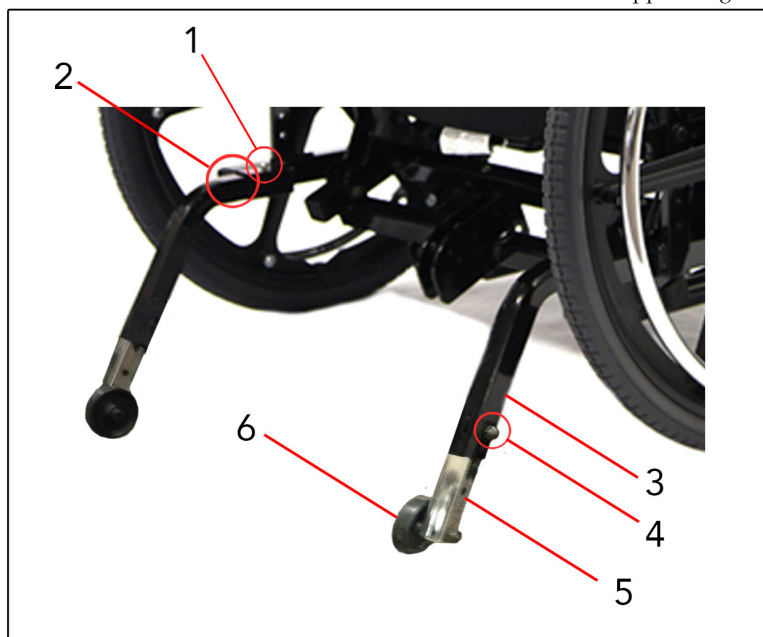


Fig. 13

To remove Anti-Tippers:

Press down on release pin(1) and remove the anti-tipper device by pulling it out of the chair socket(2).

To adjust the Anti-Tipper height:

Loosen bolt(4) from the housing(3) and slide the height extension tube(5) to the desired height then tighten the bolt

*Please adjust the Anti-Tippers to a safe height (maximum of 2" from the ground). Whenever the seat height is adjusted by the wheels, be sure to adjust the Anti-Tippers's height as well.

Once again thank you for your purchase of a Maple Leaf Wheelchair. If you have any further questions or concerns, please do not hesitate to contact us directly.



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